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**SPECIAL CITY COUNCIL
MEETING AGENDA
December 27, 2018
9:00 A.M.**

Call to Order/Pledge of Allegiance

1. Procurement:
 - a. RFP #19-02 Professional Engineering Services-Airport
2. Closed session to discuss the purchase, acquisition or disposal of real property pursuant to NMSA 1978 Section 10-15-1(H)(8) of the Open Meetings Act
3. Adjourn Meeting

The next regular City Council Meeting is scheduled for January 14, 2019 at 6:00 p.m.

CITY COUNCIL SPECIAL MEETING MINUTES December 27, 2018

Council Present: Benny L. Jasso, Mayor
Joe "Butter" Milo, Mayor Pro Tem
Victor Cruz, Councilor

Council/Staff Absent: Roxana Rincon, Councilor
David L. Sanchez, Councilor

Staff Present: Aaron Sera, City Administrator
Mary Corral, Receptionist
Laura Holguin, Treasurer

Recording Secretary: Lila Jasso, Administrative Secretary

Mayor Jasso called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

1. Procurement:

a. RFP #19-02 Professional Engineering Services-Airport

Mr. Sera stated that about a year ago, the City awarded the RFP to KSA Engineering. He went on to say that the key people who were involved in the proposal presented by KSA, quit the company, so the City went out for RFP, again. He went on to say that it was brought to his attention that an engineer must be awarded before the end of the year, and the City must inform the FAA if this decision. He stated that RFP #19-02 was legally published in accordance with procurement guidelines. He went on to say that staff received five (5) proposals on November 29, 2018 of which each were reviewed, ranked and rated by three staff members. He noted that based on the results, staff respectfully requests award of RFP #19-02 for Professional Engineering Services for the Deming Municipal Airport to Armstrong Consultants Inc. and to allow staff to negotiate and execute any related contracts and documents. Mr. Sera also stated that staff recommends that Council approve the second ranked firm as a contingency in case the first ranked firm withdraws for any unforeseen reason. The second ranked firm is Centurion Planning and Design. He stated that the reason they are doing this is that in case they run into the same situation as before, there is a second firm in place, as the process is a lengthy one.

Councilor Cruz moved to approve the award for RFP #19-02 to Armstrong Consultants Inc. with a contingency of Centurion Planning and Design and allowing staff to execute any related contracts and documents. Mayor Pro Tem Milo seconded the motion; motion carried unanimously.

2. Closed Session to discuss the Purchase, Acquisition, or Disposal of Real Property pursuant to NMSA 1978 Section 10-15-1(H)(8) of the Open Meetings Act

Mayor Jasso entertained a motion to go into closed session.

Mayor Pro Tem Milo moved to go into closed session. Councilor Cruz seconded the motion; motion carried by the following roll call vote:

ROLL CALL VOTE

Mayor Pro Tem Milo	Aye
Councilor Cruz	Aye
Mayor Jasso	Aye

Mayor Jasso entertained a motion to go back into open session.

Mayor Pro Tem Milo moved to go back into open session. Councilor Cruz seconded the motion; motion carried by the following roll call vote:

ROLL CALL VOTE

Mayor Pro Tem Milo	Aye
Councilor Cruz	Aye
Mayor Jasso	Aye

Mayor Jasso stated for the record that only the items stated in the motion to go into closed session were discussed, and that nothing was moved on during closed session.

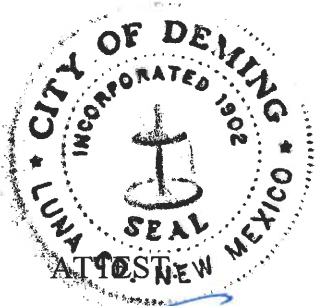
Mayor Jasso entertained a motion from Council.

Councilor Cruz moved to approve the purchase of the K-Mart building for not more than the appraised value, not to exceed \$1.6 million, plus closing, and to allow staff to execute the contract. Mayor Pro Tem Milo seconded the motion; motion carried unanimously.

Mayor Pro Tem Milo moved to allow staff to negotiate sale of the CNG station on West Pine Street. Councilor Cruz seconded the motion; motion carried unanimously.

3. Adjourn Meeting

With no further business to discuss, Councilor Milo moved to adjourn the meeting. Councilor Cruz seconded the motion; motion carried unanimously. Meeting adjourned at 9:28 a.m.



Aaron Sera, Administrator/Clerk

CITY OF DEMING, NEW MEXICO

Benny L. Jasso, Mayor