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**CITY COUNCIL
SPECIAL MEETING AGENDA
June 30, 2020
9:00 A.M.**

Due to the COVID-19 pandemic and in compliance to the State of New Mexico Open Meetings Act, the Governing Body will be meeting remotely via GoToMeeting.com with the credentials listed below.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

1. Resolution for Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation*
2. Procurement:
 - a. Bid #20-07 Repair or Replace HVAC/CHILLER System at Luna Mimbres Museum*
3. Adjourn Meeting

**Due to the COVID-19 pandemic and in accordance with the Guidance to Public Entities by AG Balderas regarding compliance with the Open Meetings Act, all action items will require a roll call vote of the governing body.*

CREENTIALS TO JOIN THE MEETING-Due to the COVID-19 restrictions, the meeting will only be held remotely and may be accessed with the following credentials:

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CityofDeming>

This meeting is locked with a password: 595334189

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Access Code: 595-334-189

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The next regular City Council Meeting is scheduled for July 21, 2020 5:30 p.m.

**CITY COUNCIL SPECIAL
MEETING MINUTES**

June 30, 2020

**Remote meeting in compliance with the New Mexico Open
Meetings Act due to COVID-19 Pandemic.**

Council Present:

Benny L. Jasso, Mayor
David L. Sanchez, Councilor *(Telephonically)* Joe "Butter" Milo, Mayor Pro Tem *(Telephonically)*
Dr. Victor Cruz, Councilor

Council/Staff Absent: Irmaisela "Irma" A. Rodriguez, Councilor

Staff Present:

Aaron Sera, City Administrator
Laura Holguin, Treasurer *(Telephonically)*
Alexi Jackson, Community Svcs. Director *(Telephonically)*
Jim Massengill, Public Works Director *(Telephonically)* Raul Mercado, Fire Chief *(Telephonically)*
Alex Valdespino, Police Chief *(Telephonically)*

Recording Secretary:

Lila Jasso, Admin. Secretary/Assistant Deputy Clerk

Mayor Jasso called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

The attendance was taken by the following roll call:

ATTENDANCE ROLL CALL

Mayor Jasso	Aye
Mayor Pro Tem Milo	Aye
Councilor Sanchez	Aye
Councilor Rodriguez	Absent
Councilor Cruz	Aye

1. Resolution for Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation

Mr. Jackson presented this resolution to Mayor Jasso and Council. He stated that this will allow the City to participate in the LGRF which the estimated cost of the project is \$82,652. He stated that seventy-five percent (75%) of that would be the NMDOT share which would be \$61,989 and the City's twenty-five percent (25%) share at \$20,663. He went on to say that this project is to beautify the intersection at Poplar, Oak and Gold Streets which would include widening and beautifying the intersection.

Mayor Jasso asked Council if they had questions for Mr. Jackson. There were none.

Mayor Jasso entertained a motion from Council.

Mayor Pro Tem Milo asked if this project was part of the MainStreet project to inset the Zia symbol at the intersection of Gold and Spruce. Mr. Jackson replied that it was not part of that project, it is a totally separate project.

Councilor Sanchez interjected and said it was over by Baca's Funeral Home. Mr. Jackson concurred.

Councilor Cruz moved to approve the resolution for participation in Local Government Road Fund Program Administered by the New Mexico Department of Transportation, as presented. Councilor Sanchez seconded the motion; motion carried by the following roll call vote:

ROLL CALL VOTE

Councilor Sanchez	Aye
Mayor Pro Tem Milo	Aye
Councilor Cruz	Aye

2. Procurement:

a. Bid #20-07 Repair or Replace HVAC/CHILLER System at Luna Mimbres Museum

Mr. Jackson stated that this RFP was advertised to get the HVAC system at the museum repaired as they've had issues over the last few years. He stated that they've done a lot of fixing here and there. Mr. Jackson stated that two proposals were received and that the RFP was advertised as replace or repair. He went on to say that both proposals came in as replace and the lowest proposal came in from C & E Industrial Service in which the cost was \$85,177.11. He stated that the second bid was from C Automated Controls for \$111,594.15. He respectfully asked that Council approve the low bid and allow staff to negotiate an execute any related contracts that are necessary to replace the unit, with C & E Industrial Service.

Mayor Jasso asked if there were any questions from Council.

Mayor Pro Tem Milo asked if the replacement unit was going to be a brand-new unit. Mr. Jackson replied that it would be brand-new. Mr. Jackson stated that this is to replace all the system including ducting; it's a completely new system.

Mr. Sera asked if the proposals were to replace the entire system, including ductwork and everything, not just the chiller. Mr. Jackson replied that it was for replacement of part of the ductwork as there is part of the building in which the ducting is usable. The proposal includes cost for the part that isn't usable.

Mayor Pro Tem Milo asked if the entire building would have a new system. Mr. Jackson said it would be a new system.

Councilor Sanchez moved to approve RFP #20-07 Replace HVAC/Chiller System, award it to C & E Industrial Services and allow staff to negotiate and execute related contracts and documents. Mayor Pro Tem Milo seconded the motion; motion carried by the following roll call vote:

ROLL CALL VOTE

Councilor Cruz	Aye
Mayor Pro Tem Milo	Aye
Councilor Sanchez	Aye

3. Adjourn Meeting


With no further business to discuss, Councilor Cruz moved to adjourn the meeting. Councilor Sanchez seconded the motion; motion carried unanimously. Meeting was adjourned at 9:08 a.m.



CITY OF DEMING, NEW MEXICO


Benny L. Jasso, Mayor

ATTEST:


Aaron Sera, Administrator/Clerk

**CITY OF DEMING
RESOLUTION NO. 20-20**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM
ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Deming and the New Mexico Department of Transportation enter into a cooperative agreement.

WHEREAS, the total minimum cost of the project will be \$82,652.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or not exceed \$61,989.00; and
- b. City of Deming's proportional matching share shall be 25% or a minimum of \$20,663.00.

The City of Deming shall pay all costs, which exceed the total amount of \$82,652.00.

NOW THEREFORE, BE IT RESOLVED in official session that City of Deming determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2022 and the City of Deming incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City of Deming to enter into Cooperative Agreement Control Number HW2 L100452 with the New Mexico Department of Transportation for LGRF Project for year 2020-2021 The project scope and termini are as follows: "to reconstruct segments of several city streets, as follows: (1) Poplar Street, from Copper Street to Cody Road, (2) Oak Street, from Copper Street to Gold Street, and (3) Gold Street, from Oak Street to Poplar Street."

PASSED, ADOPTED, AND APPROVED this 30th day of June 2020.



CITY OF DEMING, NEW MEXICO

Benny L. Jasse, Mayor

ATTEST:

Aaron Sera, City Clerk